

Hall County Library System
Board of Trustees
October 20, 2015
Gainesville Headquarters – 5:00pm
Minutes

Present:

Mark Pettitt, Chair
Kathy Gailey
Andy Henderson
Leslie Jarchow
Leslie Frierson
Amy White
Julie Walls
Nancy Sulhoff
Raleigh Merchant
Kathy Cooper, Ex-Officio

Absent:

Cliff Holloway

Others Present:

Lisa MacKinney, Director
Heather Glenn, Administrative Assistant
Adrienne Junius, Youth Services Director
Tyler Nutt, WDUNN

Chairman Mark Pettitt called the meeting to order at 5:05pm with a quorum.

The Minutes of the August 25, 2015 library board meeting were reviewed. Andy Henderson made a motion to approve the minutes as they were presented with the noted amendments. Kathy Gailey seconded the motion. The motion was unanimously approved.

Lisa MacKinney reviewed the September 2015 financial report. Leslie Frierson made a motion to approve the financial report as it was presented. Raleigh Merchant seconded the motion. The motion was unanimously approved.

Lisa MacKinney reviewed the Director's Report. She stated the library received a \$10,000 LSTA grant from Georgia Public Library Service in September. The grant was provided for STEAM materials and programs. She informed the board that additional shelving was installed at the North Hall Technology Center. She also stated the library moved to a new E-book vendor Recorded Books in September; this move saved approximately \$4,000.00 in fees and is more user friendly.

Mark Pettitt updated the library board about becoming a passport agency. He stated that the library was tentatively approved to be a passport acceptance facility. Mark Pettitt informed the board that the library had to agree on designation requirements such as extended hours of operation including evenings and weekends and walk-in service. Lisa MacKinney stated the board had to approve a site for the new passport program. After discussion, Nancy Sulhoff made a motion to allow Blackshear Place Library to be the site that accepts passport and to provide the branch with additional staff and operational hours to run the program. Leslie Jarchow seconded the motion. The motion was approved with a 5-3 vote. Votes in favor: Leslie Frierson, Leslie Jarchow, Nancy Sulhoff, Julie Walls, and Amy White. Votes opposed: Kathy Gailey, Andy Henderson, and Raleigh Merchant.

Lisa MacKinney informed the Board that Blackshear Place Library would need to reinstate Saturday hours and add up to three additional staff members for the passport program. She stated that up to \$30,000 in fund balance dollars might be needed for the extra staff. Julie Walls made a motion to approve the new hours of operation at the Blackshear Place library with funding up to \$30,000 from the fund balance for the additional staff. Andy Henderson seconded the motion. The motion was unanimously approved.

Lisa MacKinney requested permission to surplus several items from the library inventory. Andy Henderson made a motion giving Lisa MacKinney permission to surplus the inventory. Kathy Gailey seconded the motion. The motion was unanimously approved.

With no further business to discuss, Chairman Mark Pettitt adjourned the meeting at 6:27pm.

Respectfully Submitted,

Mark Pettitt
Library Board Chair

MP/hg